



e-learning

First-time manager: the essentials

Taking on a leadership role for the first time or positioning yourself as a leader in front of colleagues is not always easy. This makes it all the more important to have the correct tools in your kit as a prospective leader. Learn what leadership means and what is essential when taking on a leadership position, how you can best facilitate the changes brought on by a new leader, and how to confidently motivate and lead your team.

Booking Number: **2115**

Group of participants:

Managers who have recently been entrusted with the task of leading, or those who are soon to take on management responsibility.

Duration: **approx. 3 hours**

Language:  

Unit price:

€ 119,- zzgl. MwSt. | € 141,61 inkl. MwSt.

Package prices from 50 licenses on request

Learning objectives

- ✓ Apply the golden rules of leadership effectively for a successful start
- ✓ Have a clear overview of your new department and define your role as leader by means of an identity card
- ✓ Know how to optimally guide people during change processes
- ✓ Create a mutual understanding of common goals within your team
- ✓ Motivate your employees individually, and know how to make daily work more meaningful

Contents

Suddenly you're a manager

- Defining your own role as manager
- Use the opportunities brought by professional reorientation
- A successful start as a manager – the golden rules
- The connection between manager and employee satisfaction
- Increasing team satisfaction

Team management

- Creating a team profile
- Building high-performing teams
- Generating maximum commitment
- Creating meaning

Leadership and vision

- What is leadership?
- What does vision mean?
- Salary scheme instead of annual assessments and negotiations
- Learning from successes and failures



Information on the web

www.haufe-akademie.de/2115



Let us advise you

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