

# GDPR compact for HR

## The essentials in half a day

In our half-day seminar “GDPR compact”, you will receive a sound introduction to the basics of data protection law and learn how you can make your HR processes legally compliant and efficient. You will get to know the core requirements of data protection law in the HR context and gain confidence in handling employee data – from data collection and processing during recruitment and onboarding to handling personal data in everyday working life as well as during offboarding procedures. Current topics such as AI-supported data analyses and their data protection implications will also be covered. You will receive practical solutions to make your HR processes legally compliant, avoid fines and prevent potential disputes. The combination of legal expertise and specific recommendations for action makes getting started with employee data protection easy and practical. Strengthen data protection in your company and future-proof your HR work.

### contents

#### Basics

- Privacy rights in Germany.
- Structure and composition of GDPR and DPA.
- Basic principles of data protection law.

#### Data Privacy and Data Protection in everyday work

- (E-)Recruiting Process
- Processing of employee data during employment.
- Transfer, storage and deletion of data.
- Employee monitoring and –tracking.
- AI-based analysis of employee data.
- Privacy Impact Assessment.
- Information and control rights of the works council.
- Design of data protection through works agreements.

### Learning environment

Once you have registered, you will find useful information, downloads and Extra-Services relating to this training course in your online learning environment.

### Your benefits

Gain confidence in handling employee data, ensure legal compliance in HR processes, and mitigate risks – practical and future-proof.

### Methods

Lecture with presentation, discussion, best practices and case studies, checklists.

### Who should attend

The seminar is aimed at English-speaking professionals and executives from legal and HR departments, HR managers and staff, as well as managing directors. Through practical examples, checklists, and actionable recommendations, you will gain valuable solutions for implementing data protection in human resources.

## Open Badges - Show what you can do digitally too.

Open Badges are recognised, digital certificates of participation. These verifiable credentials are the current standard for integration in career networks such as LinkedIn.

With them, you digitally demonstrate the competences you possess.

After successful completion, you will receive an Open Badge from us.

Read more:

<https://www.haufe-akademie.de/seminare-lehrgaenge/trending-topics/open-badges>



## Referent:in



### Peter Hützen

Fachanwalt für Arbeitsrecht, Partner einer Kanzlei für Arbeitsrecht. Langjährige Beratung und Vertretung von Unternehmen in allen Fragestellungen des Individual- und Kollektivarbeitsrecht, erfahrener Referent und Autor zahlreicher Publikationen.

## Training details

### Webinar | Online

3 Stunden

### Start dates

#### 17.02.2026

Live-Online

#### Course

zoom

#### Module times

Tuesday, 17.02.2026

9:00 am - 12:00 pm

#### 21.05.2026

Live-Online

#### Course

zoom

#### Module times

Thursday, 21.05.2026

9:00 am - 12:00 pm

#### 24.08.2026

Live-Online

#### Course

zoom

#### Module times

Monday, 24.08.2026

9:00 am - 12:00 pm

Current dates and further information can be found at [www.haufe-akademie.de/41286](http://www.haufe-akademie.de/41286)

## Participation fee

€ 440,- excl. VAT  
€ 523,60 incl. VAT

## Your registration options

Online: [www.haufe-akademie.de/41286](http://www.haufe-akademie.de/41286)  
E-mail: [anmelden@haufe-akademie.de](mailto:anmelden@haufe-akademie.de)

Book your training course quickly and easily online. Please be sure to enter the name of the participant and the full billing address with telephone number and e-mail address.

In our Questions & Answers (FAQ) section you will find all the answers to the most frequently asked questions about our training courses:

<https://www.haufe-akademie.de/faqs>

You can also find our detailed conditions of participation on the Internet under [www.haufe-akademie.de/agb](http://www.haufe-akademie.de/agb) or in the overall program.

You can find the complete data protection regulations at [www.haufe-akademie.de/datenschutz](http://www.haufe-akademie.de/datenschutz).

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